



GREAT LINFORD VILLAGE PRE-SCHOOL GREAT LINFORD VILLAGE PRE-SCHOOL



Memorial Hall, Marsh Drive, Great Linford, Milton Keynes

Registered Charity No. 1027557

Tel: 0774 9869688 (during session time only)

Email address: greatlinfordvillagepreschool@hotmail.co.uk

9.4 Access Audit

Key

A: Annual check; M: Monthly check; W: Weekly check; D: Daily check; H: Hourly check.

Approach to the building

Key Yes No Comment/Action

Are there disabled parking facilities?

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Are kerbs lowered?

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Is the entrance gate wide enough for wheelchair users?

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Are there orientation landmarks for visual impairment?

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Is the route clearly signed?

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Are support rails or resting platforms provided on inclines?

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Are all surface coverings even and non-slip?

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Are pathways clear of obstructions?

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Are all areas adequately lit?

Do steps and handrails accompany ramps?

Are steps suitable and highlighted for differentiation?

Are resting platforms available and highlighted?

Is there adequate lighting at the front and along the route to the building?

Entrances

Is there an entry phone and/or a doorbell and are they at a reasonable height for wheelchair users?

Is there a level or flush threshold?

Are doors easy to open and doorways wide enough for all users to pass through and clear the door swing?

Are glazed doors marked for safety/visibility?

Key Yes No Comment/Action



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adults and children using mobility equipment to manoeuvre?

Are fittings fixed without dangerous edges?

Are travel routes clutter free (e.g. from shoes and buggies)?

Is there control of natural/artificial light to avoid glare/silhouettes and is lighting adequate?

Are door closer mechanisms appropriately adjusted (so as not to close too quickly)?

Are door controls (handles/knobs) at a suitable height, clearly located and easy to use?

Completed by (name): _____ Date: _____

Date of next audit: _____